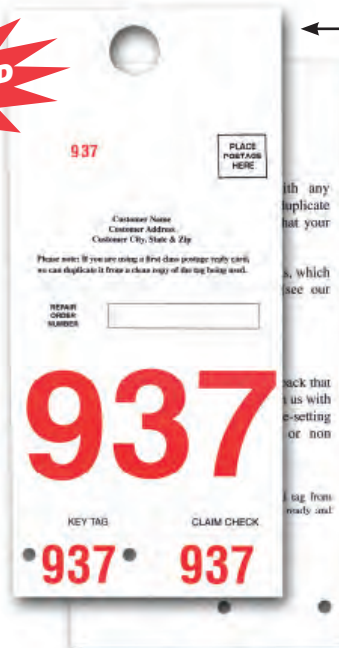


Postcard Reply Numbers

Build your CSI with these Postcard Reply dispatch numbers. Choose from one of our standard backs or custom design your own.

Form #PC#-3 Digit Red/Black

- 5-1/2" x 11-3/4"
- 100# White Tag Stock, 1" hole diameter
- Prints Black and Red Ink Standard, other colors available at additional charge
- Numbered in Red 000-999
- Minimum Order: 3 sets
- Packaged 1000 per set



← Front

← Back

Form #PC#-4 Digit Red/Black

- 5-1/2" x 11"
- 100# White Tag Stock, 1" hole diameter
- Prints Black and Red Ink Standard, other colors available at additional charge
- Numbered in Red 0000-9999
- Minimum Order: 3 sets
- Packaged 1000 per set

Form #PC#-3 Digit Red/Black



Form #PC#-4 Digit Red/Black

Please allow 5-6 weeks to print this product.

Form #PC#-4 Digit Black

- 5-1/2" x 11-3/4"
- 100# White Tag Stock, 1" hole diameter
- Prints Black Ink Standard
- Numbered in Black 0000-9999
- Minimum Order: 3 sets
- Packaged 1000 per set



Form #PC#-4 Digit Black



Standard Backs



Style #PCN-001

Style #PCN-002

Form #	Item #	Quantity Price Breaks
PC#-3 Digit Red/Blk	241	3, 6, 9, 15, 24 sets
PC#-4 Digit Red/Blk	242	"
PC#-4 Digit Black	245	"

RL-78 3 & 4 Digit

Large **BOLD** numbers, manila tag stock, back portion has service advisor, R.O. #, customer and license information.

Form #RL-78

- 7" x 6"
- 100# Manila, 1-1/4" hole diameter
- Prints Green on Front, Red on Back
- Padded 50 per pad on top
- Packaged 1000 per set

Form #	Series	Item #	Quantity Price Breaks
RL-78	000-999	200	1, 3, 6, 12, 18 sets
RL-78-1	1000-1999	211	"
RL-78-2	2000-2999	212	"
RL-78-3	3000-3999	213	"
RL-78-4	4000-4999	214	"
RL-78-5	5000-5999	215	"
RL-78-6	6000-6999	216	"
RL-78-7	7000-7999	217	"
RL-78-8	8000-8999	218	"
RL-78-9	9000-9999	219	"



Stock Items

Form #RL-78-1 thru -9

- 7" x 6"
- 100# Manila, 1" hole diameter
- Prints Green on Front, Red on Back
- Padded 50 per pad on top
- Packaged 1000 per set

Heavy Stock Side Padded Dispatch Numbers

Form #HSSP-0 (3 digits)

- 6-3/8" x 7-1/4"
- 150# Stock, 1-3/8" hole diameter
- Prints Red on Front, Green on Back
- Padded 50 per pad (On Side)
- Packaged 1000 per set

Form #	Series	Item #	Quantity Price Breaks
HSSP-0	000-999	280	1, 3, 6, 12, 18 sets
HSSP-1	1000-1999	281	"
HSSP-2	2000-2999	282	"
HSSP-3	3000-3999	283	"
HSSP-4	4000-4999	284	"
HSSP-5	5000-5999	285	"
HSSP-6	6000-6999	286	"
HSSP-7	7000-7999	287	"
HSSP-8	8000-8999	288	"
HSSP-9	9000-9999	289	"



Stock Items

Form #HSSP-1 thru -9 (4 digits)

- 6-3/8" x 7-1/4"
- 150# Stock, 1-3/8" hole diameter
- Prints Red on Front, Green on Back
- Padded 100 per pad (On Side)
- Packaged 1000 per set

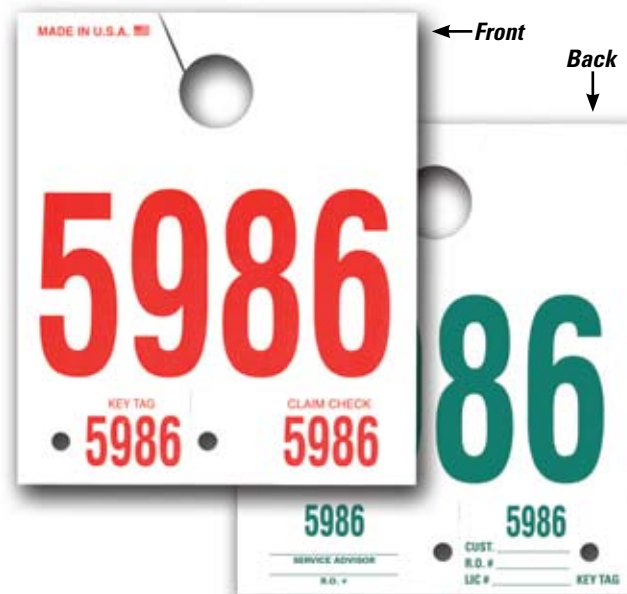
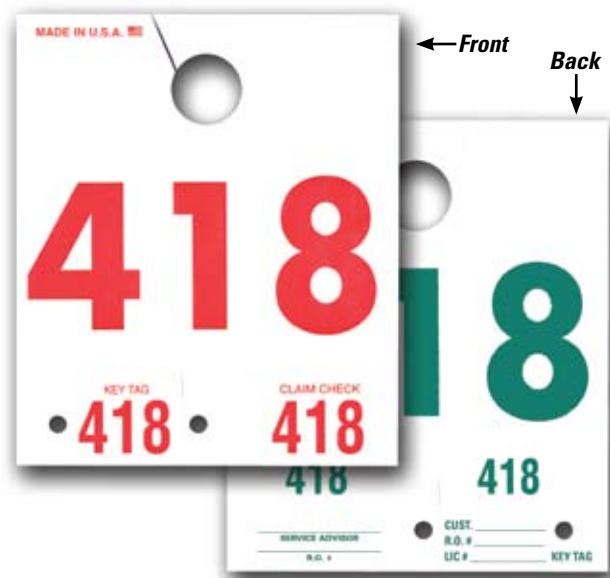
Service Dispatch Numbers

Stock Items

Form #SDN-3

- 5-1/2" x 6-1/2"
- 100# White Tag Stock, 1-1/4" hole diameter
- Prints Red on Front, Green on Back
- Padded 100 per pad on top
- Packaged 1000 per set

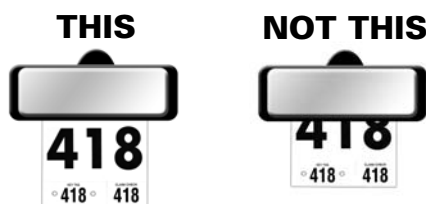
Form #	Series	Item #	Quantity Price Breaks
SDN-3	000-999	201	1, 3, 6, 12, 18 sets
4DN-1	1000-1999	221	"
4DN-2	2000-2999	222	"
4DN-3	3000-3999	223	"
4DN-4	4000-4999	224	"
4DN-5	5000-5999	225	"
4DN-6	6000-6999	226	"
4DN-7	7000-7999	227	"
4DN-8	8000-8999	228	"
4DN-9	9000-9999	229	"



Form #4DN

- 5-1/2" x 6-1/2"
- 100# White Tag Stock, 1-1/4" hole diameter
- Prints Red on Front, Green on Back
- Padded 100 per pad on top
- Packaged 1000 per set

Improve Mirror Communication with our longer design



Long Service Dispatch Numbers

Stock Items

Form #LONG-SDN3

- 8-1/2" tall x 5-1/2" wide
- 100 # White Tag Stock. 1-1/4" hole diameter
- Prints Red on Front, Green on Back
- Packaged 1000 per set
- Longer for Better Visibility!

Form #	Series	Item #	Quantity Price Breaks
LONG SDN-3	000-999	205	1, 3, 6, 12, 18 sets



Longer
for Better
Visibility

Colored Dispatch Numbers & Key Tags



Colored Dispatch Numbers



Key Tags

Great for:

CUSTOMER WAITS • QUICK LUBE • TEAM CONCEPTS • SERVICE ADVISOR I.D.

Form #3D-NR

- 5-1/2" x 6-1/2"
- 100# Stock, 1" hole diameter
- Prints Red on Front, Green on Back
- Padded 100 per Pad on top
- Packaged 1000 per set

Dispatch Numbers

Form #	Item #	Quantity Price Breaks
Red 3D-NR	230	1, 3, 6, 12, 18 sets
Blue 3D-NR	231	"
Green 3D-NR	232	"
Yellow 3D-NR	233	"
White 3D-NR	234	"

Form #SLKT

- 4-1/2" L x 3/4" W
- Available in five colors
- Staple to key tag or write information with pen or marker
- Packaged 1000 per pack

Self-Locking Key Tags

Form #	Item #	Quantity Price Breaks
SLKT-White	141	1000, 5000, 10,000 15,000 20,000
SLKT-Yellow	142	"
SLKT-Blue	143	"
SLKT-Green	144	"
SLKT-Red	145	"

Blank Dispatch Tag

Form # Blank SDN

- 5-1/2" x 6-1/2"
- 100# White Tag Stock, 1" hole diameter
- No Printing
- Packaged 1000 per set

Blank Tags can be used for anything from writing R/O numbers in service to using for stock numbers on new cars.

Form #	Item #	Quantity Price Breaks
Blank SDN	236	500, 1000, 2000, 3000, 5000



Job Time Tickets

(Flag Sheets, Time Stubs, & Flat Rate Stickers)

Has hard copy on bottom, pink in center, pressure sensitive gummed white on top, with carbon paper inserted.

PRESSURE SENSITIVE SELF STICKING LABELS!

Form #JT-10-PSG & JT-12-PSG

- 4-1/4" W x 9-3/4" L
- 3 Part Snap-Out
- White Permanent Adhesive, Pink, Buff Tag
- Prints in Black Ink
- Hole Punched at top for easy posting
- Packaged 250 per pack, minimum order 500

Form #JT-10-PSG
Item #132

Stock Items

Form #JT-12-PSG
Item #131

Form #	Item #	Quantity Price Breaks
JT-10-PSG	132	500, 1000, 2000, 5000, 10,000
JT-12-PSG (DSA-126 A/B)	131	"

Job Time Tickets

This Time Ticket is used mostly in import car dealerships. Has 9 permanent adhesive stickers. Has hard copy on bottom, pink in center, pressure sensitive gummed white on top, with carbon paper inserted.

Form #JT-VW-PSG
Item #133

Form #JT-VW-PSG

- 4-1/4" W x 11-3/4" L
- 3 Part Snap-Out, Carbon Interleaved
- White Permanent Adhesive, Pink, White Tag
- Prints in Blue Ink
- Packaged 250 per pack, minimum order 500

Form #	Item #	Quantity	Price Breaks
JT-VW-PSG	133	500, 1000, 2000, 5000, 10,000	

Stock Items

Job Ticket/ Time Card Rack

Item #7003

- 5" W x 1-3/4" D x 31-5/8" H
- 25 Pockets
- Pockets 4-3/8" W x 6-1/8" D
- Gray Steel
- Packaged 1 per box

This versatile rack will hold Job Time Tickets **OR** Daily Time Cards.

Item #	Quantity	Price Breaks
7003	1, 2, 4, 6, 8 racks	

**PRESSURE SENSITIVE
SELF STICKING LABELS!**

Paper Floor Mats

Show your customers you care about their vehicle by placing a floor mat in every vehicle in for service!

NOTE: Standard packaging is always 1000 per box. 500's used to fill odd quantities only.

Item #121



Stock Item

Item #	Quantity Price Breaks
121	500, 1000, 3000, 5000, 10,000
122	"

Standard Footprint Mat

- 17" x 22"
- Prints in Black Ink
- Packaged 1000 per box standard

This high quality 50 pound paper imprinted with a "Thank You" message is excellent protection for the plush interior of today's cars. Our big 17" x 22" mat covers almost 400 square inches.

Item #120



Stock Item

2 Color 60# Mat

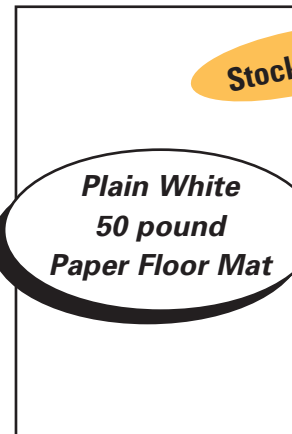
- 17" x 22"
- Packaged 500 per box

Our best paper floor mat. High quality 60 pound 2 color footprint mat makes a great presentation and holds up well while in use.

We have over 12 different styles and designs of floor mats. See pages 69 & 70 for more styles and designs.

Item #	Description	Quantity Price Breaks
120	Paper 60#	500, 1000, 3000, 5000, 10,000
126-P-50	Paper 50#	3000, 6000, 12000, 18000, 24,000
126-P-60	Paper 60#	"

Item #122



Stock Item

Plain White Paper Mat

- 17" x 22"
- Packaged 1000 per box standard

Same size and quality as our standard mat.

Item #126-P-50/60



Custom Printed Mat

- 17" x 22"
- Available in 1, 2, 3, or 4 color printing
- Available in 50# or 60# paper
- Minimum Quantity of 3,000
- Packaged 1,000 per box

Same size and quality as our standard mat. We can duplicate your existing mat, make you a design off a card or letterhead, or help you with a design.

Poly-Back Floor Mats & Waffle Design Mat

"Poly-Back" Floor Mats are extremely high wet strength. Both designs are a big 17" x 22" mat for good coverage. Waffle Design is 16" x 20".

Item #123



Poly-Back Customer Satisfaction

- 17" x 22"
- Packaged 500 per box
- Highest quality mat available

Item #124

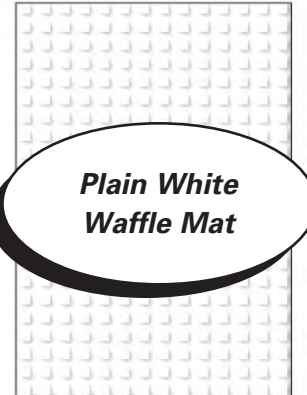


Poly-Back Footprint

- 17" x 22"
- Packaged 500 per box
- Highest quality mat available

Waffle Design, Film-Coated Mat

Item #130 (Plain)



Film Coated Photo paper mat

- 16" x 20"
- Extremely durable
- Packaged 500 per box

Photo paper, film-coated on both sides.
Waffle design holds dirt and water.

Item #	Quantity Price Breaks
123	500, 1000, 3000, 5000, 10,000
124	"
130	"

Stock Items

Custom Floor Mats

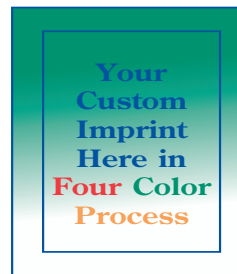
All Custom Floor Mats available in 1 Color, 2 Color, 3 Color or 4 Color process printing.

Paper

- 17" x 22"
- 50# or 60# paper available
- Packaged 1000 per box

Latex

- 17" x 22"
- 80# latex impregnated paper
- Packaged 500 per box



Glossy Back

- 17" x 22"
- 60# glossy backed paper
- Packaged 500 per box

Item #	Description	Quantity Price Breaks
126-P-50	Paper 50#	3000, 6000, 12000, 18000, 24,000
126-P-60	Paper 60#	"
126-L-80	Latex	"
126-GB-60	Glossy Back	"



Plastic Floor Mats

Now in 2 Sizes!

Stock Items

Item #127



Standard

- 17" x 21"
- 2 Mil Thick
- Prints in Blue Ink
- Packaged 500 per roll

Item #128



Extra Large & Extra Thick

- 21" x 24"
- 2.75 Mil Thick!
- Prints in Blue Ink
- Great for Trucks!
- Packaged 250 per roll

Item #	Description	Quantity Price Breaks
127	Standard Plastic Floor Mat	1, 5, 10, 20, 25
128	Extra Large Plastic Floor Mat	"
129	Full Adhesive Floor Mat, 3 mil	"
1291	Full Adhesive Floor Mat, 4 mil	"

Full Adhesive Floor Mats

Item #129

Stock Item



Ultimate protection for pre-delivery.

- Big Size 21" x 24"
- 3 & 4 Mil Thick
- Packaged 175 Mats per roll!

Our **FULL ADHESIVE** mats are perfect for keeping the carpets of new vehicles clean until delivery.

See page 76 for Adhesive Floor Mat Dispensing Stand

Repair Order/Work Ticket Holders

- Sturdy Sewn Cloth and Plastic
- Packaged 25 holders per box

These reusable protectors will keep your repair orders clean and neat throughout the job. Most have convenient loop handle to hang from the antenna or any mirror.

Stock Items



Item #7411

Item #7412

Item #7416

Item #	Description	Size (Overall)	Color	Quantity Price Breaks
7411	Clear Front & Back, with handle, top open	11" x 13"	Black	25, 50, 75, 100, 200
7412	Clear Front, Solid Back, with handle, top open	11" x 13"	Black	"
7416	Clear Front & Back, with handle, top open	11" x 13"	Red	"

Tire Supplies

Tire Advertising Labels

- 2-3/4" x 5-5/8"
- Durable and Weatherproof
- Easy On/Easy Off
- Prints in Red and Blue on white adhesive stock
- Packaged 500 per roll

Label your new or used tires on display with these eye catching Tire Labels. Has a listing for Size, Brand and Stock # plus a "SALE PRICE" box for customer and salesperson convenience.



Stock Items

Tire / Storage Bags

- 24" x 12" x 40" Standard
- 32" x 15" x 48" X-Large
- Durable and Heavy Duty
- Unique gusset design allows for easy loading
- Impervious to shop chemicals and grease

Item #	Description	Quantity Price Breaks
7800	Roll of 500 Tire Labels	1, 2, 3, 4, 5 rolls
109	Roll of 250 Std. Tire Bags	1, 6, 12, 18, 24 rolls
109-XL	Roll of 125 X-Large Tire Bags	1, 6, 12, 18, 24 rolls



Safety Glasses

High quality, lightweight, comfortable fit. OSHA approved. Glasses meet ANSI standards, and block 100% UV rays.

Item #788 - Bold

- Individually wrapped in plastic packaging
- Wrap-around Arctic Blue lens
- Packaged 12 per box

Item #789 - Standard

- Individually wrapped in plastic packaging
- Adjustable ear piece
- Packaged 12 per box



Bold

Stock Items



Standard

Item #	Desc.	Quantity Price Breaks
788	Bold	1, 2, 3, 4, 5 dz.
789	Standard	"

Custom Write-In Reminder Stickers

This is an excellent item to promote repeat business. It keeps your name and phone number in constant view of your customer. Reminders available in convenient sheet labels or in rolls. Easy to write on. Removes and replaces easily at each service interval.

Sheet Labels (Box)

Item #1800 - Individual Static Cling Stickers in Boxes of 1000

- 2-1/2" x 1-1/2"
- Background Color: Available in Clear Material Only
- Personalize with your name, logo, and contact info.
- NO Plate or Art Charges
- Colors: Choose up to 3 standard colors (red, reflex blue or black). Some nonstandard colors are available (Yellow, Green, Orange, Gold & Gray). Non standard colors require extended printing time and may require 5000 minimums.
- Packaged 1000 per box

Roll Labels

Item #1822 - Roll of 500 Static Cling Stickers

Item #1832 - Roll of 500 Light Adhesive Stickers

- 2-1/4" x 1-1/2"
- Available in Static Cling or Light Adhesive material
- Background Color: Available in White or Clear Material
- Personalize with your name, logo, and contact info.
- Colors: Choose up to 3 standard colors (red, reflex blue or black). Some nonstandard colors are available (Yellow, Green, Orange, Gold & Gray). Exact PMS match is available at an additional charge.
- Plate Charges Apply per Color on your first or change orders only
- Packaged on rolls of 500, Minimum order is 5 rolls

Artwork: Accepted in the following formats; eps, tif, jpeg or PDF. Artwork can also be taken from letterhead or business cards. Artwork quality cannot be enhanced so please send high resolution/quality images.

Production Time: Please allow 21 working days to prepare plates and print product on standard colors.



For your convenience we have provided five standard styles to help you in your layout. Use one of these styles or create your own. We can match any existing design or help you design your own.

Style #1

Imprint Available Here

YOUR NEXT SERVICE IS DUE

DATE _____ MILES _____

OR

Style #2

Imprint Available Here

YOUR NEXT SERVICE IS DUE

MILES _____

Style #3

Imprint Available Here

YOUR NEXT SERVICE IS DUE

DATE _____ MILES _____

Style #4

Imprint Available Here

NEXT SERVICE DUE

DATE _____

MILES _____

Style #5

THE FOLLOWING PART

HAS BEEN ORDERED

FOR YOUR CAR. PLEASE CALL

Imprint Available Here

IF YOU HAVEN'T HEARD FROM

US BY _____

Item #	Quantity Price Breaks
1800 (Box, Static Cling)	1000, 2000, 3000, 5000, 10,000
1822 (Roll, Static Cling)	2500, 3000, 5000, 7500, 10,000
1832 (Roll, Light Adh.)	"

**Available in Boxes of 1000 or Rolls of 500
(minimum order of 5 rolls (2500))**

Stock Static Cling Reminders

These 7 styles of static clings are in stock and available for immediate shipment.

- 2-1/2" x 1-1/2"
- Standard Package is 1000 per box

All Stock Labels are available in quantities of 100 and up.

Item #1805 (Generic)

Item #1808 (PDI)

(Face Adhesive)

Item #1810 (No Smoking)

Stock Items

Item #1811 (Part on Order)

Item #1809 (Full Tank)

Item #1806 (Goodyear)

Item #	Description	Quantity Price Breaks
1805	Generic	100, 200, 500, 1000, 2000
1806	Goodyear	"
1808	PDI	"
1809	Full Tank	"
1810	No Smoking (NSSC)	"
1811	Part on Order	"
1807	Two-Sided (See Below)	"

Two-Sided Static Cling

(Front)

Item #1807

Stock Item

(Back)

This side is viewed by the customer from the inside to notify them of their first service.

This side is viewed by the dealership from the outside so that they know the P.D.I. is done.

5 in 1 Static Cling Printing System

Produce your own static clings on a thermal printed, computerized, static cling system that neatly prints fade and smear resistant data in bold letters and numbers. Use one label for multiple purposes.

1. Oil Change Reminder

2. Parts on Order Reminder

3. Tire Rotation Reminder

4. First Service Due Reminder

5. Discount Oil Coupons

AND MUCH MORE!

Item #730

- Stand Alone 5 in 1 Unit
- Printer Size 7" H x 9" L x 6" W
- Keyboard Size 8" x 4" (1" Tall)



5 in 1 System includes Printer, Keyboard, 1 Ribbon, 10 Standard Programs as shown and easy-to-follow Instructions.
Additional programs or changes are available for an additional charge.

10 Standard Programs



Programming includes 10 standard programs shown above in black ink. Changes can be made to the 10 standard programs and /or custom programs can be added at time of purchase for an additional charge. Programs #24 and #25 can be changed to specific miles and oil grade at no charge.

You may use one of our Generic Labels or Custom Design your own.

Item #	Description	Quantity Price Breaks
730	5 in 1 System	1, 2, 4, 6, 12

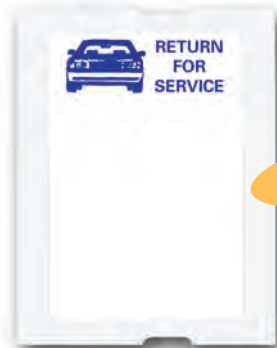
5 in 1 Static Cling Printing Supplies

Labels for 5 in 1 System. Available in a Generic or your own Custom Designed label. Static Cling or Light Adhesive material available.

Generic Labels

Item #1825 Generic Static Cling

Item #1835 Generic Light Adhesive

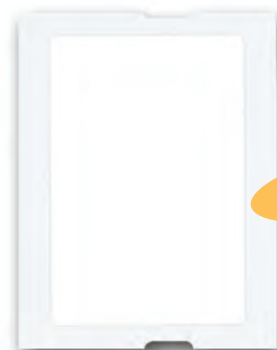


Stock Item

- 2-1/4" x 1-1/2"
- 5 in 1 System can be programmed to print Dealership Name and Phone on either of our generic labels with our standard programs
- White Stock Only
- Packaged 500 per roll

Item #1827 Blank Generic Static Cling

Item #1837 Blank Generic Light Adhesive



Stock Item

Custom Labels

Item #1820 Custom Printed Static Cling

Item #1830 Custom Printed Light Adhesive

- 2-1/4" x 1-1/2"
- Logo printing not recommended to be larger than 3/4"
- White or Clear Stock Available
- Packaged 500 per roll, 5 roll minimum

Colors: Choose up to 3 standard colors (red, reflex blue or black). Some nonstandard colors are available (Yellow, Green, Orange, Gold & Gray). Exact PMS match is available at an additional charge. Plate Charges Apply per Color on your first or change orders only.

Artwork: Accepted in the following formats; eps, tif, jpeg or PDF. Artwork can also be taken from letter head or business cards. Artwork quality cannot be enhanced so please send high resolution/quality images.

Production Time: Please allow 21 working days to prepare plates and print product for standard colors.

Custom Design the Top of Your Label on a Minimum of 5 Rolls!!



Ribbon & Keyboard Cover

Item #731

Ribbon



Stock Items

Item #7310

Clear Keyboard Protective Cover



Item #	Description	Quantity Price Breaks
1825	Generic Static	1, 5, 10, 15, 20 rolls
1827	Blank Generic Static	"
1835	Generic Lt. Adh.	"
1837	Blank Generic Lt. Adh.	"
1820	Custom Static	5, 10, 15, 20, 25 rolls
1830	Custom Lt. Adh.	"
731	Ribbon	1, 2, 4, 6, 12
7310	Keyboard Cvr.	"

NOTE: Our labels and ribbons are 100% compatible with R&R® and Colonial® Systems.

Product Dispensing Stands

Deluxe Floor Dispensing Stand

Item #7010

- 40" W x 41" H x 24" D
- Heavy duty rolling casters
- Packaged 1 stand per box

Store all your interior protection products including floor mats neatly and within reach. This dispenser stand has spring-loaded stops so that seat covers and floor mats tear easily at perforation and never over roll.

Constructed of heavy gauge steel, the dispenser system makes the entire line of Slip-N-Grip products easy to find, easy to use and easy to refill. Top will also hold paper floor mat boxes.



(Painted High Gloss Black)

Stock Item



Item #	Quantity Price Breaks
7010	1, 2, 4, 6, 10

Wall Mount Dispenser

Item #7012

- 40-3/4" W x 19-1/2" H x 11" D
- Packaged 1 stand per box

Great for areas with limited floor space.

Item #	Quantity Price Breaks
7012	1, 2, 4, 6, 10

Stock Item



Wall or Table Mount Adhesive Floor Mat Dispenser

Item #7013

- 26" W x 8" H x 7" D
- Packaged 1 stand per box

This dispenser has a convenient spring-loaded hold-down arm that allows you to tear off and dispense adhesive mats easily.

Item #	Quantity Price Breaks
7013	1, 2, 4, 6, 10

Stock Item



SLIP-N-GRIP® Seat Covers

Stock Items

- Patented Slip-N-Grip two layer construction ensures the seat cover stays in place
- Available in Standard, Premium and Heavy Duty Styles
- One-size-fits-all design protects all bucket, bench, and split bench seats on the market
- Will not shift or bunch up like single layered seat covers

Your Customers Deserve the Best!

Standard available on rolls of 500 only.

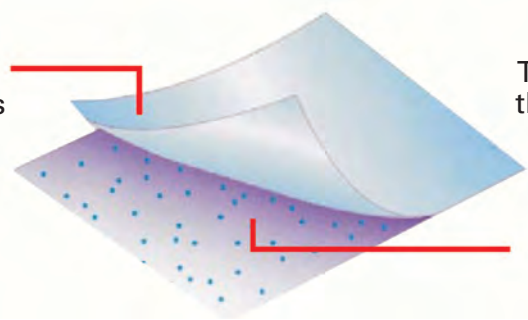
Premium available on rolls of 250 or folded and packaged in boxes of 250.

Heavy Duty available on rolls of 200 only.



Slip-N-Grip Advantage

The top (outside) layer of the seat cover is smooth, so porters and services technicians can "slip" in and out of the vehicles easily, allowing them to work faster without the need for extra caution.



The bottom (inside) layer of the seat cover is formulated with a high friction plastic so that it can "grip" itself into place. This layer keeps the product in place for continued protection.

Item #	Description	Size	Quantity Price Breaks
Standard Seat Covers			
100	500 per roll - .5 mil	38" L x 32" W	1, 6, 12, 18, 24
101	Master Carton – 2 rolls of 500 per roll packed in 1 carton	38" L x 32" W	1, 3, 6, 9, 12
Premium Seat Covers			
102	250 per roll - .7 mil	42" L x 32" W	1, 3, 6, 9, 12
103	250 Folded per box - .7 mil	42" L x 32" W	"
105	Master Carton – 2 rolls of 250 per roll packed in 1 carton	42" L x 32" W	"
Heavy Duty Seat Covers			
104	200 per roll - 1 mil	42" L x 32" W	1, 6, 12, 18, 24

Parts Bags

- Manufactured to ensure high strength protection for your customer
- Perfect for new or when returning worn, dirty and greasy parts to the customer after service has been completed
- Available in three sizes to accommodate all but the very largest parts
- Impervious to shop chemicals and grease
- One mil thickness provides lasting protection for your customer
- Packaged 500 per roll

Item #	Size	Quantity Price Breaks
Small Clear Parts Bag		
112	11" x 17"	1, 6, 12, 18, 24
Medium Clear Parts Bag		
113	12" x 22"	1, 6, 12, 18, 24
Large Clear Parts Bag		
114	14" x 22"	1, 6, 12, 18, 24

Stock Items



Heavy Duty Trash Bags

- Heavy duty, multi-layer, extra thick construction for added strength and performance
- Twist ties come in the case
- Contains post consumer recycled resins for a more environmentally friendly product

Item #	Description	Pkg.	Quantity Price Breaks
15-Gallon Clear Kitchen Bag (1 mil)			
7151	15" + 9" x 39"	300 per roll	1, 3, 6, 9, 12
30-Gallon Black Trash Bag (1.2 mil)			
7152	30" x 36"	100 per roll	1, 3, 6, 9, 12
55-Gallon Folded Bag (1.25 mil)			
7153	40" x 53"	100 per roll	1, 3, 6, 9, 12

Stock Items



Steering Wheel Covers

- Unique elastic banded steering wheel covers stay in place on most steering wheels
- Keeps grease and dirt off one of the most expensive parts on a car today
- Standard size cover fits virtually all passenger and light truck vehicle applications
- Extra large cover designed to fit the oversized steering wheels of Big Rigs, Motor Homes and light Industrial Equipment

Item #	Description	Quantity Price Breaks
107	500 Double Elastic Steering Wheel Covers	1, 6, 12, 18, 24
107-XL	250 Extra Large Double Elastic Covers	"
108	500 Shower Cap Design Full Wheel Covers	"

Double Elastic Cover



Full Wheel Cover

Tire/Storage Bags

- Manufactured to ensure high strength protection for your customer
- Ideal for returning old tires or snow tires for storage at the end of the season
- Printed with "Thanks, it's in the bag for you" message
- Will accommodate a large majority of the vehicle tires available today
- Impervious to shop chemicals and grease
- Packaged 250 per roll
- Two Sizes Available:
Standard: Fits majority of vehicle tires today.
X-Large Fits: Large truck tires and is great for extra wide tires.
- Impervious to shop chemicals and grease

Gusset bag design allows for easy use and great fit.

Item #	Size	Quantity Price Breaks
109	24" + 12" x 40" – 250 per roll Standard	1, 6, 12, 18, 24
109-XL	32" + 15" x 48" – 125 per roll X-Large	"



Rubber Gloves

Choose from a variety of gloves including powdered, powder-free, latex, and nitrile, in sizes from medium to XL.

Stock Items



LATEX

Item #	Description	Size	Pkg.
171	Powdered Glove	Medium	100/box
171-PF	Powder-Free	Medium	100/box
172	Powdered Glove	Large	100/box
172-PF	Powder-Free	Large	100/box
173	Powdered Glove	XL	100/box
173-PF	Powder-Free	XL	100/box

Quantity Price Breaks: 1, 5, 10, 20, 30 boxes

BLUE NITRILE (Durable, Latex-Free)

Item #	Description	Size	Pkg.
175	Powdered Glove	Medium	100/box
175-PF	Powder-Free	Medium	100/box
176	Powdered Glove	Large	100/box
176-PF	Powder-Free	Large	100/box
177	Powdered Glove	XL	100/box
177-PF	Powder-Free	XL	100/box

Quantity Price Breaks: 1, 5, 10, 20, 30 boxes

Color-Code Filing Supplies

Keep all of your filing labels neat and orderly by keeping them in a binder and divided into Numbers, Months, Auto-Makes and The Alphabet. Organize your Rolls in Dispenser Boxes.

Item #	Description	Quantity Price Breaks
3870	Alphabet Divider	1, 2, 3, 5, 10
3871	Number Divider	"
3872	Month Divider	"
3873	Ringbook Binder	"
3879	Roll Dispenser Box	"



Item #3870



Item #3871



Item #3872

Stock Items



Item #3873



Item #3879 (Dispenser Box Only)

Color-Coded Filing System

We have everything you need for a **NEW** or **EXISTING** color-code system.

- 36" & 48" Shelving, slanted & straight
- 36" & 48" Locking Covers
- Reference Shelves
- Spacers
- Numbers
- Years
- Months
- Auto-Makes
- The Alphabet
- Plain & Printed File Folders
- Color-Coded Deal Jackets

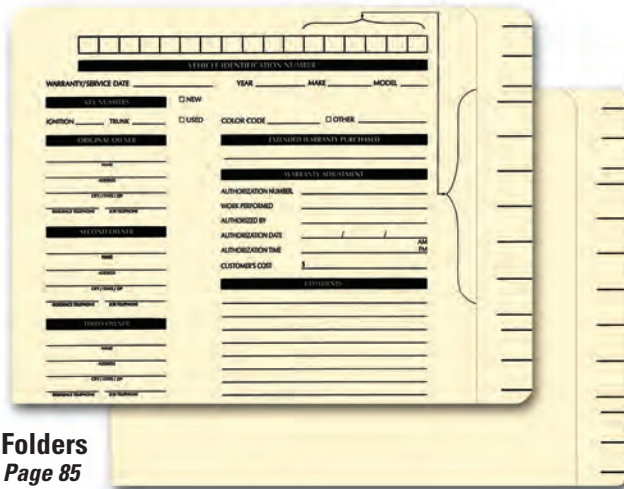
Our labels are 100% compatible with the leading Automotive Systems in place in the majority of dealerships. All labels are laminated and die-cut for long life and easy installation. **Compare our prices and start saving today!**



Security Covers
See Page 86



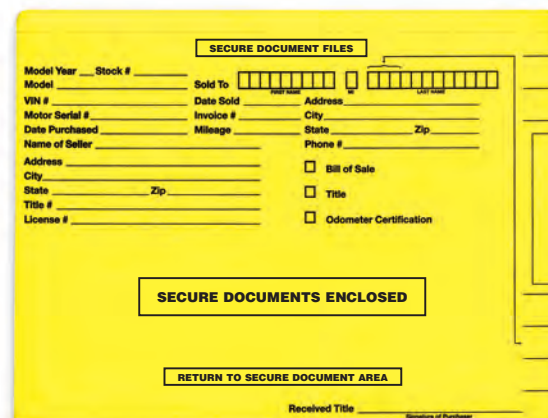
Alphabet
See Page 83



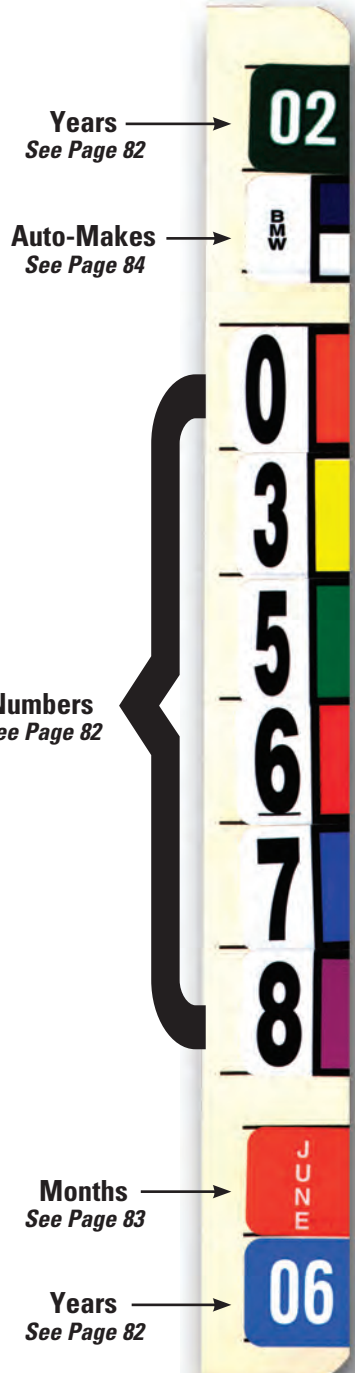
File Folders
See Page 85



Shelving
See Page 86



Color Code Deal Jackets
See Page 85



Years
See Page 82

Auto-Makes
See Page 84

Numbers
See Page 82

Months
See Page 83

Years
See Page 82

Color-Coded Numbers

Stock Items

Actual Size



Our labels are 100% compatible with the leading Automotive Systems in place in the majority of dealerships. All labels are laminated and die-cut for long life and easy installation.

Available in Ringbooks and Rolls. Compare our prices and start saving today!

Ringbooks contain 240 Numbers per set; Rolls are 500 per roll in a plain white dispenser box



NOTE: All rolls are packed in handy dispenser boxes. All orders of 5 or more rolls are packed in a box that converts into a convenient dispenser box which accommodates 10 rolls of boxed labels.

Number	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
0	310	320	1, 5, 10, 20, 50
1	311	321	"
2	312	322	"
3	313	323	"

Number	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
4	314	324	1, 5, 10, 20, 50
5	315	325	"
6	316	326	"
7	317	327	"

Number	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
8	318	328	1, 5, 10, 20, 50
9	319	329	"
Full Set	306	307	1, 2, 4, 6, 10

Color-Coded Years

Available back to 10 years from current year in Ringbooks and Rolls.

Actual Size



Ringbooks contain 270 Year Labels per set

Rolls contain 500 Year Labels per roll

Stock Items

Year	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
1997	3397	3597	1, 5, 10, 20, 50
1998	3398	3598	"
1999	3399	3599	"
2000	3300	3500	"
2001	3301	3501	"

Year	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
2002	3302	3502	1, 5, 10, 20, 50
2003	3303	3503	"
2004	3304	3504	"
2005	3305	3505	"
2006	3306	3506	"

Year	Item # On Roll	Item # In Ringbook	Quantity Price Breaks
2007	3307	3507	1, 5, 10, 20, 50
2008	3308	3508	"
2009	3309	3509	"
2010	3310	3510	"

Color-Coded Month Labels

Our labels are 100% compatible with the leading Automotive Systems in place in the majority of dealerships. All labels are laminated and die-cut for long life and easy installation.

Compare our prices and start saving today! Ringbooks contain 270 Month Labels per set



Actual Size



Available in
Ringbooks only.

Stock Items

Month	Item # In Ringbook	Quantity Price Breaks
JAN	370	1, 5, 10, 20, 50
FEB	371	"
MAR	372	"
APR	373	"

Month	Item # In Ringbook	Quantity Price Breaks
MAY	374	1, 5, 10, 20, 50
JUNE	375	"
JULY	376	"
AUG	377	"

Month	Item # In Ringbook	Quantity Price Breaks
SEPT	378	1, 5, 10, 20, 50
OCT	379	"
NOV	380	"
DEC	381	"
Full Set	308	1, 2, 4, 6, 10

Color-Coded Alphabet Labels

Our labels are 100% compatible with the leading Automotive Systems in place in the majority of dealerships. All labels are laminated and die-cut for long life and easy installation. **Compare our prices and start saving today!**

Ringbooks
contain 270
Alphabet Labels
per set

We Can Fill Your Color-Code Needs



Actual Size



Available in
Ringbooks only.

Stock Items

Letter	Item # In Ringbook	Quantity Price Breaks
A	385-A	1, 5, 10, 20, 50
B	385-B	"
C	385-C	"
D	385-D	"
E	385-E	"
F	385-F	"
G	385-G	"
H	385-H	"
I	385-I	"

Letter	Item # In Ringbook	Quantity Price Breaks
J	385-J	1, 5, 10, 20, 50
K	385-K	"
L	385-L	"
M	385-M	"
N	385-N	"
O	385-O	"
P	385-P	"
Q	385-Q	"
R	385-R	"

Letter	Item # In Ringbook	Quantity Price Breaks
S	385-S	1, 5, 10, 20, 50
T	385-T	"
U	385-U	"
V	385-V	"
W	385-W	"
X	385-X	"
Y	385-Y	"
Z	385-Z	"
Mc	385-Mc	"
Full Set	309	1, 2, 4, 6, 10

Color-Coded Auto-Makes

Stock Items

Available in Ringbooks only. 270 Auto-Make Labels per set.



Make	Item # In Ringbook	Quantity Price Breaks
Acura	386-Acura	1, 5, 10, 20, 50
Audi	386-Audi	"
BMW	386-BMW	"
Buick	386-Buick	"
Cadillac	386-Cadillac	"
Chevrolet	386-Chevrolet	"
Chrysler	386-Chrysler	"
Dodge	386-Dodge	"
Eagle	386-Eagle	"
Ford	386-Ford	"
GEO	386-GEO	"
GM	386-GM	"
GMC	386-GMC	"

Make	Item # In Ringbook	Quantity Price Breaks
Honda	386-Honda	1, 5, 10, 20, 50
Hyundai	386-Hyundai	"
Import	386-Import	"
Infiniti	386-Infiniti	"
Isuzu	386-Isuzu	"
Jaguar	386-Jaguar	"
Jeep	386-Jeep	"
KIA	386-KIA	"
Lexus	386-Lexus	"
Lincoln	386-Lincoln	"
Mazda	386-Mazda	"
Mercedes	386-Mercedes	"
Mercury	386-Mercury	"

Make	Item # In Ringbook	Quantity Price Breaks
Mitsubishi	386-Mitsubishi	1, 5, 10, 20, 50
Nissan	386-Nissan	"
Oldsmobile	386-Oldsmobile	"
Plymouth	386-Plymouth	"
Pontiac	386-Pontiac	"
Porsche	386-Porsche	"
Rover	386-Rover	"
Saturn	386-Saturn	"
Subaru	386-Subaru	"
Suzuki	386-Suzuki	"
Toyota	386-Toyota	"
USED	386-USED	"
Volkswagen	386-Volkswagen	"
Volvo	386-Volvo	"

Color-Coded Blank Labels

Stock Items

Available in Rolls only. 500 Labels to a roll.



Color	Item # In Roll	Quantity Price Breaks
Red	384-Red	1, 5, 10, 20, 50
Dk. Blue	384-Dk. Blue	"
White	384-White	"

Color	Item # In Roll	Quantity Price Breaks
Black	384-Black	1, 5, 10, 20, 50
Yellow	384-Yellow	"
Dk. Green	384-Dk. Green	"

Color-Code File Folder Storage Boxes

This heavy duty storage box is specifically designed for holding inactive files for the Color-Code File Folders. Has area for recording important dates, numbers, etc. on all 4 sides.

Item #3880

- 17-1/2" x 10-1/2" x 13"
- Heavy Duty Cardboard box with Lid
- Packaged 5 boxes per carton

Item #	Description	Quantity Price Breaks
3880	Storage Boxes	5, 10, 20, 30, 50 boxes



Color-Code Deal Jacket

10 Point Colored Jacket is Pre-Printed with all of the pertinent information pertaining to the Vehicle Sale, plus lines for placing the Color-Coded Labels on the side. Easy VIN and Customer Name Identification makes this folder easy to file and easy to locate!

- 12-5/8" x 9-1/2" Overall
- 12-1/2" x 9" Pocket Size
- Opens at Top
- Packaged 100 per box
5 inner boxes per master carton

Item #	Description	Quantity Price Breaks
3031	Yellow	100, 500, 1000, 2000, 5000
3032	Blue	"
3033	Green	"

Stock Items

**Available in
3 Colors!**

Color-Coded File Folders

14 point, single ply, full tab folders with tab extension for easy VIN identification. Printed label placement lines for easy label application. Available with Standard Customer Information Section or Plain Front.

- 12-5/8" x 9-1/2" Overall
- 11-1/4" x 9-1/2" Flap
- 14 Point Manila Stock
- Prints Black Ink
- Packaged 100 per box
5 inner boxes per master carton

Item #	Description	Quantity Price Breaks
301	Plain	100, 500, 1000, 2000, 5000
302	Printed	"

Stock Items

Item #302
Printed

Item #301 – Plain

Color-Code Shelving

Available in 36" & 48" Widths, Slanted or Straight Angles, Putty or Gray Color.
Made of high quality 18 gauge steel and baked enamel finish for beauty and durability.

Item #	Description
390-1	36" SLANTED Color-Code Shelf
390-2	36" STRAIGHT Color-Code Shelf
391-1	48" SLANTED Color-Code Shelf
391-2	48" STRAIGHT Color-Code Shelf
392-1	36" SLANTED Reference Shelf
392-2	36" STRAIGHT Reference Shelf
393-1	48" SLANTED Reference Shelf
393-2	48" STRAIGHT Reference Shelf
394-1	36" SLANTED Spacer
394-2	36" STRAIGHT Spacer
395-1	48" SLANTED Spacer
395-2	48" STRAIGHT Spacer
396-1	36" SLANTED Top & Base
396-2	36" STRAIGHT Top & Base
397-1	48" SLANTED Top & Base
397-2	48" STRAIGHT Top & Base



NOTE: Basic units must have a Top & Base. Reference shelves and spacers are optional.

Color-Code Security Covers

Available in 36" & 48" Widths, Slanted or Straight Angles, Putty or Gray Color.
Must have at least 10" of clearance at top of shelving.

Item #	Description
398-1	36" SLANTED Locking Door Unit
398-2	36" STRAIGHT Locking Door Unit
399-1	48" SLANTED Locking Door Unit
399-2	48" STRAIGHT Locking Door Unit

"Keep your customers' information private and secure with a locking security cover for your system."

Can be ordered with new shelving, or added to most existing shelving.

Counter-balanced tambour doors roll up into top.



Manila Key Tags

Great for tagging keys or attaching to Service Dispatch Numbers!

Item # (See Tags)

Stock Items

- 2-3/4" x 1-3/8"
- Sturdy reinforced hole to hold ring
- Packaged 1000 per box

Item #	Quantity Price Breaks
154	1000, 2000, 3000, 5000, 10,000
152	"
151	"



Self-Locking Key Tags

Form #SLKT

- 4-1/2" x 3/4"
- Write info with pen or marker
- May mix colors for quantity pricing
- Packaged 1000 per pack

Stock Item

Form #	Item #	Quantity Price Breaks
SLKT-White	141	1000, 5000, 10,000, 15,000, 20,000
SLKT-Yellow	142	"
SLKT-Blue	143	"



Form #	Item #	Quantity Price Breaks
SLKT-Green	144	1000, 5000, 10,000, 15,000, 20,000
SLKT-Red	145	"
SLKT-Orange	146	"

High Quality 7/8" Metal Key Rings

Item #140

Stock Item

- 7/8"
- Minimum Order: 2 Bags
- Packaged 250 per bag



Item #	Quantity Price Breaks
140	500, 1000, 3000, 5000, 10,000

Plastic Key Snaps

A very tough 5" long, clear nylon snap with self-locking system.
Quick and easy to use.

- Packaged 1,000 per bag



Form #	Item #	Quantity Price Breaks
SNAP	139	1000, 5000, 10,000, 15,000, 20,000

Stock Item

2" Starburst Labels

7 colors to choose from! All labels ship within 48 hours of order, or final proof approval.

Form #CSI Label

- 2" Starburst
- Packaged 1000 per roll standard (Quantity of 500 available)

All orders include one handy dispenser box.

Minimum order is 500 per roll.



Item #7700
Red
Fluorescent

Item #7701
Orange
Fluorescent

Item #7702
Lime
Fluorescent

Item #7703
Yellow
Fluorescent

Item #7704
Pink
Fluorescent

Item #7705
Gold Foil

Item #7706
Silver Foil

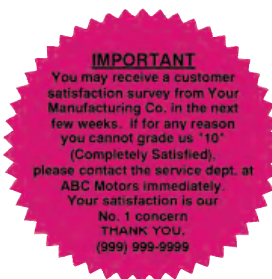
All colors shown are not actual fluorescent or metallic colors.

When placed on the customer's copy of a warranty repair order, these eye catching colors ask the customer to notify the Service Department before giving you a bad report on a factory survey.

Custom design your label today or use one of our example styles below with **YOUR INFORMATION!**



Item #7710
(Specify Color)



Style #1



Style #2



Style #3

Item #	Description	Quantity Price Breaks
7700	Red Fluorescent	500, 1000, 3000, 5000, 10,000
7701	Orange Fluorescent	"
7702	Lime Fluorescent	"
7703	Yellow Fluorescent	"

Item #	Description	Quantity Price Breaks
7704	Pink Fluorescent	500, 1000, 3000, 5000, 10,000
7705	Gold Foil	"
7706	Silver Foil	"
7710	Smiley Face (Specify Color)	"

Custom Labels / Shipping Labels

- Four Sizes to Choose From
1" x 3" (Mailing or General Purpose)
2" x 3" (General Purpose)
2" x 4" (General Purpose)
4" x 3" (Shipping or General Purpose)
- 1 Color Print (Black, Red or Blue)
- Paper label for interior use
- Packaged 1000 per roll standard (Quantity of 500 available)

Minimum order is 500 per roll.

Item #	Description	Quantity Price Breaks
7720	1" x 3"	500, 1000, 3000, 5000, 10,000
7721	2" x 3"	"
7722	2" x 4"	"
7723	4" x 3"	"



C & N AUTO SALES
1514 Industrial Way
Chicago, IL 60677

Service Dept Hours: Monday - Friday
7:00 AM - 7:00 PM
Saturday
7:00 AM - 4:00 PM

555-555-5555
www.C&NAutoSales.com

STOP!

Bring in the coupon and receive
10% off your next oil change

Thank you for your Business!
Drive Carefully!

DEFECTIVE PART

DATE: _____

DESCRIPTION: _____

PART #: _____

REPLACEMENT ORDERED: _____

INITIALS: _____

JEFF & MARK'S HONDA
1234 Main Street
Hometown, OH 45294

Premier Dodge
1962 Covington Blvd.
Lincoln, NE 73433

Key Control Cabinets

Slim Line Design – Only 1-1/2" deep

- Neutral Putty Color
- Convenient hooks for key rings
- 2 lock keys per cabinet
- Packaged 1 per box

Stock Items



Item #7021



Item #7023



Item #7022

These "Slim Line" Locking Key Cabinets are only 1-1/2" deep. Great for Service Advisor areas where space is limited! Three different capacity sizes from which to choose, including 35, 55 and 90 keys. High quality steel construction with 2 keys for the lock.

Item #	Size	Description	Quantity Price Breaks
7021	10-1/2" H x 7-1/2" W x 1-1/2" D	35 Key Capacity Cabinet	1, 3, 6, 10, 15
7022	15-1/2" H x 13-1/2" W x 1-1/2" D	55 Key Capacity Cabinet	"
7023	15-1/2" H x 13-1/2" W x 1-1/2" D	90 Key Capacity Cabinet	"

Heavy Duty Full Depth Design

This cabinet is a one of kind, designed specifically for the car dealer in mind. Large key hooks and extra space make this cabinet ideal for large keys with remotes.

- 18 Gauge Construction
- 21" x 20" x 5"
- Capacity - 96 Keys - Enlarge to 192 Keys
- Neutral Putty Color
- Convenient 1" hooks for key rings
- 2 lock keys per cabinet
- Piano hinged
- Packaged 1 per box, additional key panel sold separately

Cabinet comes standard with 96 hooks. To increase the capacity simply bolt in our two sided 96 hook continuous hinged panel. Can be added now or in the future. Easy to install.



NEW!!



Item #	Size	Description	Quantity Price Breaks
7025	21" H x 20" W x 5" D	96 Hook Key Cabinet	1, 3, 6, 10, 15
7026	19-1/2" x 18"	Additional 96 Hook Key Panel	"

Self-Contained Night Drop Box

Absolutely the BEST Night Drop System Available. Wall Mount or Pedestal Mount.

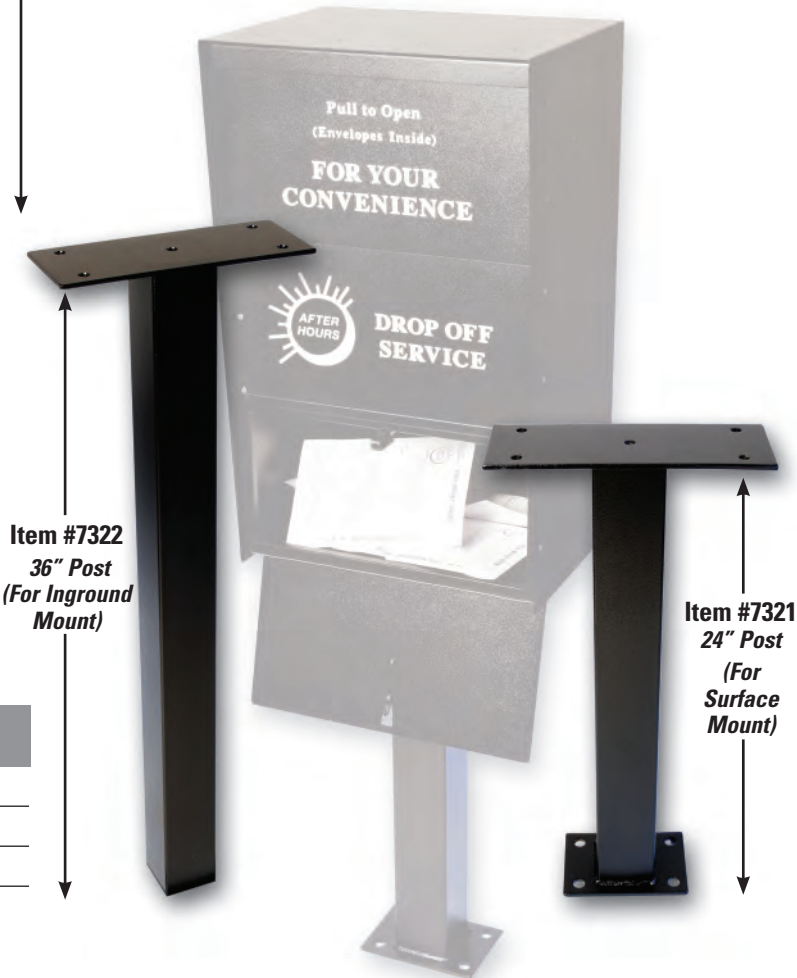
Durable steel box with pull-down door for customer convenience to fill out envelope.



- 25-1/4" H x 15" W x 12" D
- 50 Standard Envelopes Included
- Tamper-proof Front Master Lock
- All Steel Construction (No plastic flaps to break)
- Packaged 1 per box

Stock Items

Posts must be ordered separately for Pedestal Style Mounts. Hardware to mount box to post is included with post.



Item #	Description	Quantity Price Breaks
7320	Self Contained Box Only	1, 2, 4, 6, 10
7321	24" Surface Mount Post	"
7322	36" Inground Post	"

Durable 4" Steel Tubing

Due to the various ways of mounting Night Drop Boxes, we DO NOT include mounting hardware.

Standard Night Drop Box

Item #7325 (Standard)

- Front: 17-5/8" x 18-3/4"
Back: 14" x 16"
Depth: 4"
- Black Steel with white lettering
- Packaged 1 per box

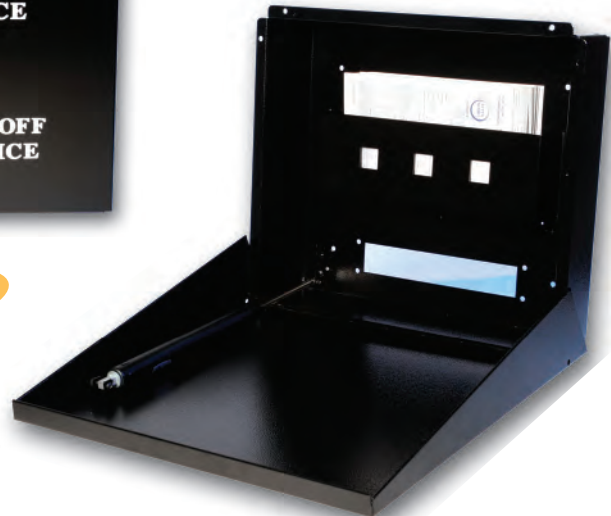
Box Includes:

- 50 Standard Envelopes
- Metal Drop Slot
- Chain Mounted Pen

Durable steel box with pull-down tray for customer convenience to fill out envelope.



Standard Wall Mount



Stock Item

Item #	Description	Quantity Price Breaks
7325	Standard Wall Mount Box	1, 2, 4, 6, 10

Due to the various ways of mounting Night Drop Boxes, we DO NOT include mounting hardware.

Personalized Night Drop Envelope

QUICK
TURN-AROUND
TIME!

Form #NDE-PERS

- 6" x 9"
- 24# White Wove, Open End
- Prints in Blue, Black or Red Ink (standard)
- Packaged 500 per box

Form #	Item #	Quantity Price Breaks
NDE-PERS	7219	500, 1000, 2000, 3000, 5000



See our full line of standard stock envelopes on pages 92 and 93.

Night Drop Envelopes

Available as stock item or custom printed on orders of 500 or more.

Form #NDE-STD
#NDE-YH

- 6" x 9"
- 24# White Wove, Open End
- Prints in Blue Ink
- Packaged 500 per box
- Blue imprint available on 500 and up

Standard with Yellow Highlight

Standard

Stock Items

Form #NDE-STD
Item #7210

FOR YOUR CONVENIENCE **YOU MUST SIGN**

AFTER HOURS

SERVICE

TO OUR EARLY BIRD/NITE OWL CUSTOMERS

1. WRITE YOUR ORDER ON THIS ENVELOPE
2. LEAVE YOUR VEHICLE ON OUR LOT LOCKED
3. PLACE YOUR KEYS IN THIS ENVELOPE
4. PLACE ENVELOPE IN EARLY BIRD/NITE OWL SLOT

NAME _____ License No. _____

ADDRESS _____

Mileage _____

Home Phone _____ Business Phone _____

e-mail _____

What time will you call for your vehicle? _____ AM PM

Year _____ Make & Model _____ Color _____

USE THIS HANDY CHECK LIST

<input type="checkbox"/> Lubrication	<input type="checkbox"/> Change Oil and Filter
<input type="checkbox"/> Front End Alignment	<input type="checkbox"/> Change Transmission Oil
<input type="checkbox"/> Balance Wheels <input type="checkbox"/> Front <input type="checkbox"/> Rear	<input type="checkbox"/> Check AC / Heating Systems
<input type="checkbox"/> Repack Front Wheel Bearings	<input type="checkbox"/> Check Exhaust System
<input type="checkbox"/> Flush Radiator - Add Anti Freeze	<input type="checkbox"/> Check Steering and Shocks
<input type="checkbox"/> Engine Tune Up	<input type="checkbox"/> Mile Service

Other Service Desired / Description of Problem _____

TERMS CASH: UNLESS ARRANGEMENTS MADE

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

CUSTOMER SIGNATURE _____ DATE _____

YOU MUST SIGN

Form #NDE-YH
Item #7212

Form #	Item #	Quantity Price Breaks
NDE-STD	7210	100, 200, 500, 1000, 2000
NDE-STD Imprinted	7210-IMP	500, 1000, 2000, 3000, 5000
NDE-YH	7212	100, 200, 500, 1000, 2000
NDE-YH Imprinted	7212-IMP	500, 1000, 2000, 3000, 5000

Night Drop Envelopes

Available as stock item or imprinted on orders of 500 or more.

Form #NDE-2 Part

- 10-3/4" x 6"
- 2 Part Carbon
- Prints in Blue Ink
- Available with 4 line crash imprint in black ink only
- Packaged 500 per box

For states that require a 2 part form which allows customer to keep a copy after filling out the envelope.

Form #NDE-Multi

- 6" x 9"
- 24# White Wove, Open End
- Prints in Blue Ink
- Blue imprint available on 500 and up
- Packaged 500 per box

For states that require dealer to offer customer options on repair estimates.

(4 Line Imprint Available Here in Black Ink)

TIME REQUESTED _____

NOTICE TO THE CONSUMER: Read the following carefully and complete those areas which pertain to your situation. Retain a copy of this form for your records.

"ESTIMATE"

YOU HAVE THE RIGHT TO AN ESTIMATE OF THE COST OF REPAIRS OR SERVICES WHICH YOU ARE REQUESTING. YOUR BILL WILL NOT BE HIGHER THAN THE ESTIMATE BY MORE THAN TEN PER CENT UNLESS YOU APPROVE A LARGER AMOUNT BEFORE THE REPAIRS ARE FINISHED. YOU CAN CHOOSE THE KIND OF ESTIMATE YOU WANT TO RECEIVE BY SIGNING YOUR NAME UNDER ONE OF THE FOLLOWING CHOICES AND INDICATING A TELEPHONE NUMBER WHERE YOU CAN BE REACHED IF NECESSARY.

Date: _____

If Written Estimate is Desired Customer Must Return to Sign and Receive Copy of Estimate

1. Written Estimate _____ (Customer Signature)

2. Oral Estimate _____ (Customer Signature)

3. No Estimate _____ (Customer Signature)

NAME _____ Lic. No. _____

ADDRESS _____ Mileage _____

CITY _____ STATE _____ ZIP _____

Home Phone _____ Business Phone _____

Year _____ Make & Model _____ Color _____

TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS

1. WRITE YOUR ORDER ON THIS FORM.

2. LEAVE YOUR CAR ON OUR LOT AND LOCKED.

3. PLACE YOUR KEYS IN THIS ENVELOPE.

4. RETAIN TOP COPY OF THIS FORM FOR YOUR RECORDS.

5. DROP ENVELOPE IN MAIL SLOT IN SERVICE DOOR ENTRANCE.

☐ Mile Inspection ☐ Lubrication, Oil Change & Filter

Other Work (Detail) _____

DISCLAIMER OF WARRANTIES: Any guarantee on the products sold hereby is hereby made by the manufacturer of those products. The undersigned hereby disclaims all warranties, either express or implied, including any implied warranties of merchantability or fitness for a particular purpose, and the undersigned neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said product. Buyer shall not be entitled to recover from this dealership any consequential damages, damages to property, damages for loss of use, loss of time, or profits, or punitive, or any other incidental damages.

In the event that you, the customer, authorize a representative to do not authorize completion of a repair or service, a charge will be imposed for disassembly, reassembly, or partially completed work. Such charge will be directly related to the actual amount of labor and parts involved in the inspection, repair or service.

I hereby authorize the repair work herein set forth to be done along with responsibility for loss or damage to vehicle or articles left in vehicle in case of any damage caused by unavailability of parts or delays in parts shipments to your employees permission to operate the vehicle herein described on site (auto inspection). An express loan is hereby acknowledged of above vehicle and is not responsible for damages from taking due to lock or accident.

PLEASE SIGN HERE ☒

YOU MUST SIGN

FOR YOUR CONVENIENCE YOU MUST SIGN

AFTER HOURS SERVICE

(Imprint Available Here in Blue Ink)

TO OUR EARLY BIRD/NITE OWL CUSTOMERS

1. WRITE YOUR ORDER ON THIS ENVELOPE

2. LEAVE YOUR VEHICLE ON OUR LOT LOCKED

3. PLACE YOUR KEYS IN THIS ENVELOPE

4. PLACE ENVELOPE IN EARLY BIRD/NITE OWL SLOT

NAME _____ License No. _____

ADDRESS _____

CITY _____ ZIP _____ Mileage _____

Home Phone _____ Bus. Phone _____ Cell Phone _____

Year _____ Make & Model _____ Color _____

When would you like your vehicle to be ready? _____ am _____ pm

USE THIS HANDY CHECK LIST

☐ Lubrication ☐ Change Oil and Filter

☐ Front End Alignment ☐ Balance Wheels ☐ Front ☐ Rear

☐ Repack Front Wheel Bearings ☐ Check AC / Heating Systems

☐ Flush Radiator - Add Anti Freeze ☐ Check Exhaust System

☐ Engine Tune Up ☐ Check Steering and Shocks

☐ Mile Service

Other Service Desired / Description of Problem _____

CONSUMER RIGHTS NOTICE

You are entitled to a price estimate for the repairs you have authorized. The repair price may be less than the estimate but shall not exceed (1) any price limited estimate or (2) any parts and labor estimate by more than 10%. Additional repairs may not be performed without your consent. You may waive your right to a written estimate and require that you be notified if the price exceeds an amount you have specified.

You may waive your right to an estimate, which gives the motor vehicle repair facility the right to set the price without your permission. Your signature will indicate your selection.

(a) I request an estimate in writing before you begin repairs.

Signature: _____

(b) Please proceed with the repairs but call me for approval before continuing if the price exceeds \$ _____

Signature: _____

(c) I do not want an estimate and you may set the price of repairs.

Signature: _____

Date: _____ Time: _____

The estimated price for authorized repairs will be honored if the motor vehicle is delivered to the facility within the time period agreed to by the consumer and the motor vehicle repair facility.

YOU MUST CHOOSE ONE AND SIGN

Form #	Item #	Quantity Price Breaks
NDE-2 Part	7214	100, 200, 500, 1000, 2000
NDE-2 Part Imprinted	7214-IMP	500, 1000, 2000, 3000, 5000
NDE-Multi	7211	100, 200, 500, 1000, 2000
NDE-Multi Imprinted	7211-IMP	500, 1000, 2000, 3000, 5000

Pre-Service Check In

Form #RO-100 (Stock or Custom)

- 8-1/2" x 11"
- 1 Part
- 20# White Laser Paper
- Prints Blue Ink
- Packaged 50 per pad, 100 per pack

This Pre-Service Check In sheet allows your customers in their own words to note their service concerns while waiting on a service advisor.

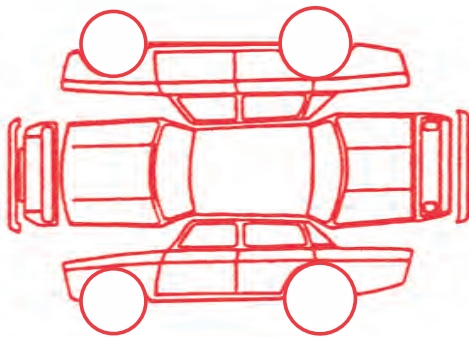
This form can also be customized. Simply add your company name, phone number, and address or completely redesign the entire form. We can help you with both.

Stock Item

Form #	Item #	Quantity Price Breaks
RO-100	7280	100, 200, 500, 1000, 2000
RO-100 Custom	7280-C	500, 1000, 2000, 3000, 5000

Red Alert

Salesperson _____ Tech _____ Vin. _____



X = Damage

Form #Red Alert

- 5-1/2" x 4-1/4"
- 1 Part
- Prints Red Ink on 20# White Stock
- Packaged 500 per pack

Stock Item

Protect yourself and your customer. This is a quick easy to use form that records all vehicle damage. Use this on every service write up.

We can also custom print or design these. See page 14 for details.

Form #	Item #	Quantity Price Breaks
Red Alert	7299	500, 1000, 2000, 3000, 5000

Vehicle Inspection Worksheet

Form #AVW

- 8-1/2" x 11"
- 1 Part
- Prints Black Ink on 20# White Stock
- Packaged 1 pad per pack (100 sheets per pad)

An excellent pre-service write-up with all the pertinent information and any vehicle damage reported. Has standard disclaimer and minimum diagnostic charge for customer to verify.

Stock Item

Form #	Item #	Quantity Price Breaks
AVW	7295	100, 200, 500, 1000, 2000

27 Point Inspection

Form #27 Point (Plain or Imprinted)

- 8-1/2" x 11"
- 2 Part Carbonless - White, Canary
- Available with 4 line Imprint in Black Ink on quantities of 500 and up
- Prints Blue Ink
- Packaged 100 per pack

Use this 27 Point Inspection for customer satisfaction and additional repairs.

Stock Item

Form #	Item #	Quantity Price Breaks
27 Point	7297	100, 200, 500, 1000, 2000
27 Point Imprinted	7297-IMP	500, 1000, 2000, 3000, 5000

(4 Line Imprint Available Here)

Multi-Point Inspection Form

Form #Multi-Point (Plain or Imprinted)

- 8-1/2" x 11"
- 2 Part Form
- Carbonless - White, Canary
- Prints Green, Yellow, Red, Blue & Black Ink
- Available with 4 Line dealer imprint in black ink on quantities of 500 and up.
- Packaged 250 per pack

Stock Item

An excellent generic inspection form. Great way to improve customer satisfaction and generate additional repairs.

Form #	Item #	Quantity Price Breaks
Multi Point	7291	250, 500, 1000, 2000, 3000
Multi Point - Imprinted	7291-IMP	500, 1000, 2000, 3000, 5000

Customer Service Cards/Odometer Repair Label

Cards to improve your customer satisfaction index.

Stock Items

These inexpensive cards offer you the opportunity to express your concerns to your valued customers. It's another way of saying we appreciate having you as a customer and look forward to serving you in the future.

Form #RT-4
(Red Fluorescent)

- 3-1/2" x 2"
- Packaged 250 per pack

We Apologize

The nature of the work performed on your vehicle required that we disconnect your battery. Because of this, the programmed memory of stations in your radio was erased and will have to be reset with your preferred stations. We regret this inconvenience, but hope you understand. Thank You

Form #RT-5
(Yellow Fluorescent)

- 3-1/2" x 2"
- Packaged 250 per pack

Sorry!

We were unable to complete the required repairs on your vehicle due to the need for a special order part(s). The part(s) have been ordered in your name and a card will be sent to you as soon as we receive the ordered part(s). Thank You

Form #ORL

- 1-1/2" x 4"
- Printed Green Ink on White Adhesive Stock
- Packaged 25 per pack

Whether IT's THE LAW or Dealership Courtesy, you should always use this label when the odometer has been repaired or changed.

NOTICE	
ODOMETER REPAIR	
THE ODOMETER OF THIS MOTOR VEHICLE WAS REPAIRED OR REPLACED ON:	
DATE OF SERVICE	
THE MILEAGE REGISTERED ON THE ODOMETER OF THIS MOTOR VEHICLE BEFORE REPAIR WAS:	
MILEAGE	
THE MILEAGE REGISTERED ON THE ODOMETER OF THIS MOTOR VEHICLE AFTER REPAIR IS:	
MILEAGE	
TECHNICIAN'S SIGNATURE	
FEDERAL LAW PROHIBITS REMOVAL OR ALTERATION OF THIS STICKER.	

Form #	Item #	Quantity Price Breaks
ORL	745	25, 50, 75, 100, 500
RT-4	711	250, 500, 1000, 2000, 3000
RT-5	712	"

Urgent Recall Notice

Form #RT-6 (Stock or Imprinted)

- 5-1/2" x 4-1/4"
- 1 Part Card Stock
- Fluorescent Red with Black Printing and White Side for Customer Address
- Available Imprinted (front or back) in Black Ink on quantities of 500 and up.
- Packaged 250 per pack

This Urgent Recall Notice really gets attention from your customers. This bright red fluorescent notice is printed in black ink.

Stock Item

URGENT RECALL NOTICE

Your _____ vehicle is in need of correction to assure its continued **Safe Operation**. You have been notified by your vehicle division of the existing problem but you have **NOT** taken steps with us to have the correction made. We urge you to call us for an appointment **As Soon As Possible**.

Please call _____. This is extremely important.

Vehicle Identification No. _____

Make _____ Modification _____

Thank You!

Form #	Item #	Quantity Price Breaks
RT-6	726	250, 500, 1000, 2000, 3000
RT-6 Imprinted	726-IMP	500, 1000, 2000, 3000, 5000

URGENT RECALL NOTICE	
Your _____ vehicle is in need of correction to assure its continued Safe Operation . You have been notified by your vehicle division of the existing problem but you have NOT taken steps with us to have the correction made. We urge you to call us for an appointment As Soon As Possible .	
Please call _____. This is extremely important.	
Vehicle Identification No. _____	
Make _____ Modification _____	
Thank You!	

John Smith
555 Anywhere Drive
Anytown, USA

POSTCARD
POSTAGE
ONLY

Substitute Vehicle Agreement

Form #CFD-252-SL (Plain or Imprinted)

Stock Item

- 8-1/2" x 7-5/8"
- 4 Part, Snap-Out
- Carbonless - White, Canary, Pink, Goldenrod
- Prints in Black Ink, Prints Grey on Back
- Can be crash imprinted & numbered in black ink on orders of 500 and up
- Packaged 100 per pack

This generic rental agreement is for a temporary rental or loan of a substitute vehicle. This basic form also includes an insurance protection disclaimer.

Form #	Item #	Quantity Price Breaks
CFD-252-SL	7380	100, 200, 500, 1000, 2000
CFD-252-SL	7380-IMP	500, 1000, 2000, 3000, 5000 Imprinted

Rental Agreement

Form #CFD-252-PA4 (Plain or Imprinted)

Stock Item

- 8-1/2" x 11-3/4"
- 4 Part, Snap-Out
- Carbonless - White, Canary, Pink, Goldenrod
- Prints in Blue Ink, Grey Ink on Back
- 3 File Holes on left side
- Can be crash imprinted & numbered in black ink on orders of 500 and up
- Packaged 100 per pack

This is a very good all around Rental Agreement. All charges are itemized for each and every item charged during rental. File holes for easy posting.

Form #	Item #	Quantity Price Breaks
CFD-252-PA4	7381	100, 200, 500, 1000, 2000
CFD-252-PA4	7381-IMP	500, 1000, 2000, 3000, 5000 Imprinted

Laser Repair Orders

An economical alternative for laser printing service repair orders. If your current form looks like this ours should align perfectly with your software.

Form #LZR-RO-Blank

- 8-1/2" x 11"
- 1 Part
- 20# White Laser Paper
- Prints Blue screen
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

Compatible with ADP** and ERA* Systems.

Form #	Item #	Quantity Price Breaks
LZR-RO-Blank	7393	250, 500, 1000, 2500, 5000
LZR-RO-Blank Imprinted	7393-IMP	500, 1000, 2000, 3000, 5000

Stock Item

(4 Line Imprint Available Here)



Form #LZR-RO-11-20 #LZR-RO-11-32

- 8-1/2" x 11"
- 1 Part
- 20# or 32# White Laser Paper
- Prints in Red, Blue and Green ink
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

This is the repair order for the ERA* System.

Form #	Item #	Quantity Price Breaks
LZR-RO-11-20	7395	250, 500, 1000, 2500, 5000
LZR-RO-11-32	7396	"
LZR-RO-11-20 Imprinted	7395-IMP	500, 1000, 2000, 3000, 5000
LZR-RO-11-32 Imprinted	7396-IMP	"

Stock Item

(4 Line Imprint Available Here)



Form #LZR-RO-14

- 8-1/2" x 14"
- 1 Part
- 32# White Laser Paper with Coupons (Perforated for coupons)
- Prints in Red, Blue and Green ink
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

This is the repair order for the ERA* System.

Form #	Item #	Quantity Price Breaks
LZR-RO-14	7398	250, 500, 1000, 2500, 5000
LZR-RO-14 Imprinted	7398-IMP	500, 1000, 2000, 3000, 5000

Stock Item

(4 Line Imprint Available Here)



*ERA are registered trademarks of The Reynolds and Reynolds Company.

**ADP is a registered trademark of the Automatic Data Processing Company.

Laser Service Invoices

An economical alternative for laser printing service invoices. If your current form looks like this ours should align perfectly with your software.

Form #LZR-SI-11

- 8-1/2" x 11"
- 1 Part
- 20# White Laser Paper
- Prints in Red and Blue Ink
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

This is a Service Invoice for the ERA* System.

Form #	Item #	Quantity Price Breaks
LZR-SI-11	7400	250, 500, 1000, 2500, 5000
LZR-SI-11 Imprinted	7400-IMP	500, 1000, 2000, 3000, 5000



Form #LZR-SI-14-Blank

- 8-1/2" x 14"
- 1 Part
- 20# White Laser Paper with Coupons (Perforated for coupons)
- Prints in Red and Blue Ink
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

This is a Service Invoice for the ERA* System.

Form #	Item #	Quantity Price Breaks
LZR-SI-14-Blank	7402	250, 500, 1000, 2500, 5000
LZR-SI-14-Blank Imprinted	7402-IMP	500, 1000, 2000, 3000, 5000



Form #LZR-SI-14

- 8-1/2" x 14"
- 1 Part
- 20# White Laser Paper with Coupons (Perforated for coupons)
- Prints in Red and Blue Ink
- Available with 1 color imprint in Red, Black or Blue in quantities of 500 and up.
- Packaged 250 per pack

This is a Service Invoice for the ERA* System.

Form #	Item #	Quantity Price Breaks
LZR-SI-14	7404	250, 500, 1000, 2500, 5000
LZR-SI-14 Imprinted	7404-IMP	500, 1000, 2000, 3000, 5000



*ERA are registered trademarks of The Reynolds and Reynolds Company.

Coloring Book and Crayons

Stock Items

An excellent idea for sales and service departments. Great for customers that have children. Guaranteed to help close a sale and make any service visit more enjoyable. Guaranteed!!

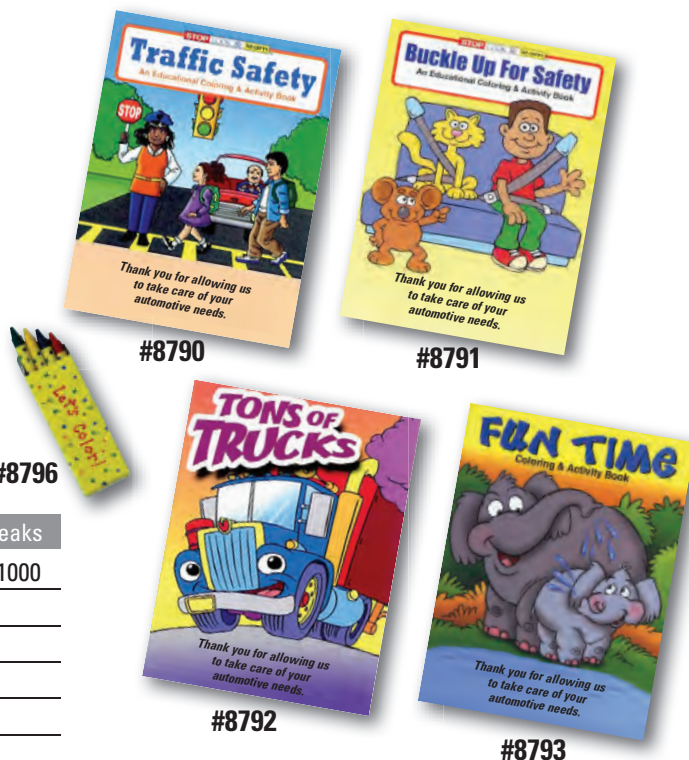
Coloring Book

- 8" x 10-1/2" Coloring Book (16 Pages)
- 4 Coloring Books to choose from
- Packaged 50 books per pack

One book and one box of crayons can be packaged together for an additional charge.

Crayons

- 4 Crayon Box (Red, Yellow, Green & Blue)
- Non-toxic
- Packaged 50 boxes per carton



Description	Item #	Quantity Price Breaks
Coloring Book - Traffic Safety	8790	50, 100, 300, 500, 1000
Coloring Book - Buckle Up	8791	"
Coloring Book - Tons of Trucks	8792	"
Coloring Book - Fun Time	8793	"
Crayons - 4 colors	8796	"

Hang Tags

Hangs on rearview mirror and is an excellent way to communicate with your customer.

Stock Hang Tags

- 3-2/3" x 8-1/2"
- 1-1/4" Hole with slit
- Prints in Black Ink
- Packaged 100 per pack

Custom Tags

- 3-2/3" x 8-1/2"
- 1-1/4" Hole with slit
- White, Yellow, Blue, Green & Pink stock available
- Prints in Black, Blue or Red Ink
- Packaged 250 per pack



Description	Item #	Quantity Price Breaks
Cus.Serv. Tag	7107	100, 300, 500, 1000, 2000
We Apol. Tag	7108	"
Notice Tag	7109	"

Description	Item #	Quantity Price Breaks
Custom - White	7102	250, 500, 1000, 2000, 3000
Custom - Yellow	7103	"
Custom - Blue	7104	"
Custom - Green	7105	"
Custom - Pink	7106	"

Repair Order

Form #RO-546H-3PT (Plain or Imprinted)

- 8-1/2" x 11-5/8"
- 3 Part Snap-out
- Carbon Interleaved, White, Canary and White Tag
- Prints Blue & Red face with Gray back
- Two file holes on left
- Full Vertical Perforation on Part 2
- Available with 4 line Imprint in Black Ink on quantities of 500 and up
- Shrink-Wrapped 100 per pack

This generic repair order highlights specific repair cost from the service department. Detailed labor and material costs are on the back of the repair order. Part 2 includes a full vertical perforation so the customer does not see the parts cost.

(4 line Imprint and Numbering Available Here)

NAME: _____ TAX RECEIVED: _____ LICENSE NO.: _____
 ADDRESS: _____ TAX PROMISED: _____ ODOMETER READING: _____
 CITY: _____ STATE: _____ ZIP: _____ BUS. PHONE: _____ RES. PHONE: _____
 YEAR: _____ MAKE: _____ MODEL: _____ COLOR: _____ (SHELL SERVICE/GUN NUMBER) _____
 MECH. ORDER NO. _____ REPAIR INSTRUCTIONS: _____ LABOR: _____

WRECKER CHARGES: _____
 SUBLET REPAIRS: _____
 PARTS TOTAL: _____
 SUBLET TOTAL: _____
 GAL. FUEL: _____
 QTS. OIL: _____
 LBS. GREASE: _____
 FUEL, OIL & GREASE TOTAL: _____

INSPECT PARTS: ☐ RETURN PARTS: ☐
 I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I hereby release you from any responsibility for loss or damage to vehicle or articles left in vehicle in case of fire, theft, or any other cause beyond your control. All warranties are hereby disclaimed. This disclaimer does not affect the manufacturer's warranty if any. I will pay reasonable attorney's fees and court costs if this account is not paid within 30 days.

INTERNAL: _____ DESCRIPTION: _____ ACCT: _____ AMOUNT: _____
 TOTAL LI: _____
 TOTAL PR: _____
 FUEL, OIL, & GREASE: _____
 SUBLET: _____
 TOTAL: _____

Form #	Item #	Quantity Price Breaks
RO-546H-3PT	7390	100, 200, 500, 1000, 2000
RO-546H-3PT Imprinted	7390-IMP	500, 1000, 2000, 3000, 5000

Thank You Hang Tag

Form #CRM-1

- 4-1/4" x 8"
- 100# Yellow Tag
- Prints Red Ink
- Packaged 250 per pack

Let your customer know who their service advisor was, OR who serviced their vehicle. Hangs on rearview mirror and holds a standard size business card.

Stock Item



Form #	Item #	Quantity Price Breaks
CRM-1	710	250, 500, 1000, 2000, 3000

Form #DSR

- This coil bound book is an excellent way to track repairs for appointments, authorizing additional repairs and having a record of both. Compact and complete.

Form #	Item #	Quantity Price Breaks
DSR	168	1, 2, 5, 10, 25 books

SERVICE APPOINTMENTS		DATE			
NO	TIME	PHONE NO.	NAME	SERVICE REQUIRED	SHOPTIME NEEDED
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

[illegible]

STOCK # DSR

Record specific info for individual that gives authorization, i.e., (last 4 digits of Social Security No.)

Stock Item

[illegible]

Daily Service Record

SERVICE ADVISOR

From: _____ 20

To: _____ 20

STOCK # DSR
50 PAGES PER BOOK

Daily Appointment Record Book

Form #RL-98183-B

- 8-1/2" x 11"
- Prints Black Ink on 90# Stock
- Packaged 1 book per pack (50 sheets per book)

This coil bound book is an excellent way to track appointments and services required. Compact and complete.

Front cover has "From and To" date record.

Form #	Item #	Quantity	Price Breaks
RL-98183-B	169	1, 2, 5, 10, 25 books	

DAILY APPOINTMENT RECORD

ADVISOR _____ Date _____ of _____

LINE	HAT/TAG NO.	WORK ORDER NUMBER	YEAR	MAKE/MODEL	CUSTOMER NAME	TELEPHONE NUMBER	CUSTOMER CONCERN/SERVICE REQUIRED	IN			NOTIFIED	RECEIVED
								TIME	DATE	TIME		
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												

☐ MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY

Stock Item

DAILY APPOINTMENT RECORD

ADVISOR _____ Date _____ of _____

LINE	HAT/TAG NO.	WORK ORDER NUMBER	YEAR	MAKE/MODEL	CUSTOMER NAME	TELEPHONE NUMBER	CUSTOMER CONCERN/SERVICE REQUIRED	IN			NOTIFIED	RECEIVED
								TIME	DATE	TIME		
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												

☐ MONDAY ☐ TUESDAY ☐ WEDNESDAY ☐ THURSDAY ☐ FRIDAY ☐ SATURDAY

Daily Appointment Record

SERVICE ADVISOR

From: _____ 20__

To: _____ 20__

STOCK #RL-98183-B
50 PAGES PER BOOK

Service Dispatch/Route Sheets/ Appointments

An ideal way to schedule and track work for the service department.

- 12" x 15"
- Prints Blue Ink on 100# White Tag Stock

Form #RS-547

- Packaged 100 sheets per pack

Form #RS-547-SB

- Spiral Bound with Cover
- Packaged 50 sheets per book

Heavy-duty tag stock with two different sizes of posting holes.

Stock Items

100 Sheets
Per Pack!

New Spiral
Bound Book!
50 sheets



(Front)



RS-547

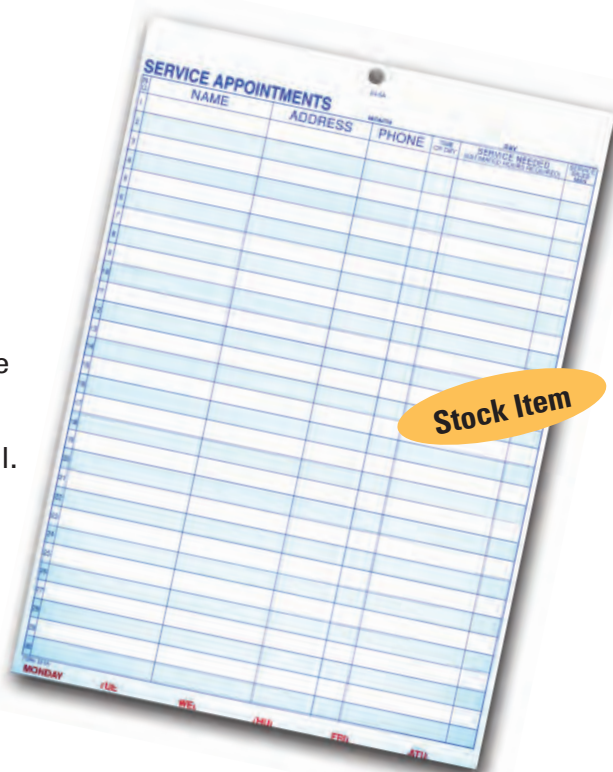
RS-547-SB

Form #63-SA

- 8-1/2" x 11"
- 6 Part Snap-out
- Prints Blue Ink on White Stock
- Packaged 50 sets per pack

An easy way to organize and schedule daily work. Each sheet is identified from Monday through Saturday. 30 lines per side, 60 lines per day total.

Stock Item



Form #	Item #	Quantity Price Breaks
RS-547	160	1, 2, 4, 6, 10 packs (100 per pack)
RS-547-SB	159	1, 2, 4, 6, 10 per book (50 per book)
63-SA	167	1, 2, 4, 6, 10 sets

Service Dispatch/Route Sheets/ Appointments

Form #RS-57

- 17" x 22"
- Prints Black Ink on 20# White Paper
- Packaged 1 pad per pack; 50 sheets per pad

A simple route/appointment system with all the pertinent information. 57 lines per sheet.

Form #	Item #	Quantity Price Breaks
RS-57	162	1, 2, 4, 6, 10 pads
Big Green R/S	165	"

Stock Items

Form #Big Green R/S

- 28-1/4" x 20-1/4"
- Prints Black Ink on 24# Green Stock
- Packaged 1 pad per pack; 50 sheets per pad

Schedule up to 100 vehicles on one sheet! This popular route sheet has all the information needed to track a vehicle from start to finish.

Form #SDSS

- This dispatch system has the most common repairs listed and allows you to keep track of the progress from work-to-be-done through work completed.

Form #	Item #	Quantity Price Breaks
SDSS	163	1, 2, 4, 6, 10 pads

Stock Item

[illegible]

Form #RS67R

- Smaller in size, this system also offers a very good way to track progress and types of repairs on a daily basis.

Form #	Item #	Quantity Price Breaks
RS67R	164	1, 2, 4, 6, 10 pads

Stock Item

[illegible]

Repair Order Racks

High Quality 24 Gauge Steel

12-Pocket Rack

Item #7001

- 28" H x 13" W x 2" D
- Pocket Size 12-1/2" W x 6" D
- Color - Gray
- Packaged 1 per box

18-Pocket Rack

Item #7002

- 28" H x 13" W x 2" D
- Pocket Size 12-1/2" W x 5" D
- Color - Gray
- Packaged 1 per box

Item #	Quantity Price Breaks
7001	1, 2, 4, 6, 10
7002	"



Item #7001
12 Pocket



Item #7002
18 Pocket

Time Card/Job Ticket Rack

Item #7003

- 5" W x 1-3/4" D x 31-5/8" H
- Pocket Size –
4-3/8" W x 6-1/8" D
- Capacity – 25 Pockets
- Color - Gray Steel
- Packaged 1 per box

Item #	Quantity Price Breaks
7003	1, 2, 4, 6, 10

HIGH QUALITY
Heavy-Duty Steel



Swivel Tripod Carousel 36 or 54 Pocket Total Slots

Item #7007 (36 Pocket) Item #7008 (54 Pocket)

- Color - Gray

Tripod consists of three 12 or 18 pocket racks, plus swivel. Overall height is 31".

Item #	Quantity Price Breaks
7007 (36 Pocket)	1, 2, 4, 6, 10
7008 (54 Pocket)	"

Incentive Cash Boards

Form #Snooper

- 17" x 10-3/4"
- Packaged 1 board

Form #	Item #	Quantity	Price Breaks
Snooper	706	1, 5, 10, 25, 50	

Mix with
Creative Cash
Boards for
quantity
breaks!

SNOOPER BOOSTER®
50 - PULL INCENTIVE CONTEST
Pulls Worth From \$1.⁰⁰ to \$5.⁰⁰
NO BLANKS

Earn a pull. After all the tabs have been pulled, the gold seal is pulled — employee with the matching number also wins the jackpot: \$

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

Jackpot \$

Increase Sales, Make Customers Happy, and Earn Yourself a Bonus. Everyone Wins!

Reward Add-Ons!

Promote Competition!

How to Use the Snooper Booster (Yellow Board)

This is a good board for service technicians and service writers. Most managers will give a pull for up selling tickets or add-on sales. Usually one pull for every so many dollars (such as 1 pull for every \$100). It is **always an \$85.00 payout plus the jackpot**, the jackpot is determined by the department manager. The \$85.00 is paid in these payouts: 29 @ \$1.00; 13 @ \$2.00; 5 @ \$3.00; 3 @ \$5.00. Total of 50 pulls & \$85.00.

1. Under each pull-off there is a \$ value between \$1.00 and \$5.00 printed on the blue paper strip.
2. When a pull (or pulls) is made, the person writes their name on the corresponding line number.
3. When all of the pulls have been made, the total payout is \$85.00 (plus the jackpot amount).
4. The department manager determines the jackpot value. It can be any amount they want to pay.
5. When all pulls are complete, the jackpot strip is pulled and will reveal a number between 1 & 50. Whomever's name is on that line wins the jackpot.
6. Since the dollar amount is printed on the blue paper, not on the board, it is suggested that when a pull is made, the dollar amount paid out is written on the board for record purposes and also to see what values have been pulled.


Incentive Cash Boards

Form #Creative

- 17" x 10-3/4"
- *Packaged 1 board*

Form #	Item #	Quantity Price Breaks
Creative	707	1, 5, 10, 25, 50


Mix with Snooper Booster for quantity breaks!



CREATIVE CASH BOARD™

50 - PULL INCENTIVE CONTEST

NO BLANKS



36 **"C"** VALUES: \$ _____ 9 **"A"** VALUES: \$ _____ 4 **"S"** VALUES: \$ _____ 1 **"H"** VALUE: \$ _____

Earn a pull. After all the tabs have been pulled, the gold seal is pulled — employee with the matching number also wins the jackpot: \$_____

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21	22	23	24	25
26	27	28	29	30
31	32	33	34	35

No.	Employee
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	

No.	Employee
26	
27	
28	
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	
46	
47	
48	
49	
50	

26	27	28	29	30
31	32	33	34	35
36	37	38	39	40
41	42	43	44	45
46	47	48	49	50

Increase Sales, Make Customers Happy, and Earn Yourself a Bonus. Everyone Wins!

Increase Sales!

Promote Competition!

How to Use the Creative Cash Board (White Board)

“Creative” is the key word. This is a great board for both service and sales. The service department can use lower values and sales can use higher values since they are selling bigger tickets. In some cases, the values can be changed every day according to the sales needs for the period!

1. Under each pull-off there is a letter. Either a "C", "A", "S", or "H".
2. The department manager determines the values of these, either for the whole board or daily.
3. There are 36 C's, 9 A's, 4 S's and 1 H.
4. The values of each letter should increase as the odds get smaller, i.e. \$2, \$5, \$10 & \$25 or \$25, \$50, \$75 & \$100, whatever the manager decides.
5. The department manager determines the jackpot value and the jackpot pull-off will have a number of 1 to 50 like the Snooper Booster.
6. Since the letter is printed on the yellow paper tab, it is suggested that when a pull is made, the letter and dollar amount paid is written on the board for record purposes and to see what letters have been pulled.

Self-Inking Stamps

- 3/4" high x 2-3/8" wide
- Style – IDEAL 100
- Re-Inkable Pull-Out Pad
- Prints Red Ink
- Stamps may be mixed for quantity price

Stock Items



Item #7251



Item #7254



Item #7257



Item #7252



Item #7255



Item #7258



Item #7253



Item #7256



Item #7259

Stamp Name	Item #	Quantity Price Breaks
CSI	7251	1, 2, 4, 6, 10
Wait	7252	"
Wash	7253	"

Stamp Name	Item #	Quantity Price Breaks
Cust. In Rental	7254	1, 2, 4, 6, 10
Rental Auth.	7255	"
Pick Up Time	7256	"

Stamp Name	Item #	Quantity Price Breaks
Part on Order	7257	1, 2, 4, 6, 10
Return	7258	"
Comp. Wash	7259	"

Custom Self-Inking Stamps

Design your own custom stamp. Save time and look professional with these high quality stamps.

- 3/4" high x 2-3/8" wide
- Style – IDEAL 100
- Re-Inkable Pull-Out Pad
- Prints Red, Blue, Green, Purple or Black Ink
- No Minimum Quantity



Stamp Name	Item #	Quantity Price Breaks
Custom	7250	1, 2, 4, 6, 10

